

**PUBLIC WORKS DEPARTMENT
TRANSPORTATION SYSTEMS DIVISION
REQUEST FOR QUALIFICATIONS
CONSTRUCTION MANAGEMENT SERVICES
RENTON ELEMENTARY AND MIDDLE SCHOOL CROSSINGS PROJECT**

The City of Renton (City), in accordance with Policy & Procedure No. 250-02, is soliciting statements of qualifications for A&E Professional Services for the project listed below. The City is seeking consultants with expertise in civil design, construction management, and project management, with offices located in the State of Washington and licensed to do business in the State of Washington. Interested consultants must submit Statements of Qualifications (SOQ) as outlined below.

Project Description

Renton Elementary and Middle School Crossings Project (TIP # 24, 2020-2025). This project will provide for pedestrian improvements at the following Renton school crossings within City of Renton Right-Of-Way (ROW). The design elements include: install RRFB systems with push buttons, a new service cabinet, pedestrian ADA accessible curb ramps, bulb-outs from the sidewalks, a center pedestrian refuge island, crosswalks pavement markings at Maplewood Heights Elementary School, Sierra Heights Elementary School, and McKnight Middle School. The estimated construction cost is \$530,000. The work does not include environmental services during construction.

Scope of Work

The City intends to select one consulting firm to provide construction management, material testing, and as-needed inspection services. Under the direction of the City's Project Manager, the selected consultant will provide the following:

- Review bid documents (e.g. bid items, bid quantities, measurement and payment specifications),
- Construction management, inspection and record keeping services, and material testing in conformance with the Washington State Department of Transportation (WSDOT) Local Agency Guidelines (LAG), Standard Specifications and City of Renton requirements.

Construction support activities provided by others

The following activities will be provided by others, contracted separately with the City:

- Engineering support during construction will be provided by the Engineer of Record.
- Environmental monitoring of the Contractor's construction activities for compliance with all regulatory, environmental permit requirements (if any) will be provided by the City's environmental consultant.
- Inspection will be provided by City's Community and Economic Development Department (CED). Inspection will be as-needed or fill in during construction.

Information to be provided in State of Qualifications (SOQ)

In addition to the items listed below, submittals from consulting firms must include the firm name

and main phone number; name and e-mail address for Principal-in-Charge and Project Manager; disciplines provided by the firm and total number of employees within Washington State. Similar information shall be provided for any sub-consultants. A Submittal Information Form must be completed and attached to the SOQ for the prime consultant and each sub-consultant (if any). Failure to include a Submittal Information Form will not be evaluated. Refer to WSDOT Local Agency Guidelines, Chapter 31, Appendix 31.92(a) and (b) for the forms. The consulting firms must read and understand the sample Construction Management (CM) scope of work provided in Exhibit A, which is available on the City of Renton web page (see Submittal Section below), and acknowledge the understanding of the CM scope of work in the SOQ. Failure to acknowledge the CM scope of work in the SOQ will not be evaluated.

Evaluation Criteria

1. Project Team: (20 points, max.)
2. Project Experience: (40 points total, max.)
3. Project Delivery: (10 points, max)
4. Post Construction Audits: (10 points, max)
5. Completeness and Clarity of SOQ: (20 points, max)

Submittal

Please submit an electronic version of the SOQ in PDF format and write “**RE: Construction Management Services – Renton Elementary & Middle School Crossings Project**” in the subject line to Josef Harnden via e-mail at JHarnden@rentonwa.gov. Submittals are due no later than **4:00 p.m. (PST) on Friday, September 4, 2020**. No submittals will be accepted after that date and time. Faxed, delivery, and mailed submittals will not be accepted. Any questions regarding the submittal process and/or the technical aspects of the project should be e- mailed to Josef Harnden at least three (3) business days prior to the submittal deadline.

For all submittal requirements including Exhibit A – sample CM Scope of Work, please review the complete RFQ, which is available on the City of Renton web page, www.rentonwa.gov/bids/ . This link will direct you to the City Clerk’s “Call for Bids, Proposals, Qualifications” page. Under the “Request for Qualifications” section, select “Construction Management Services – Renton Elementary & Middle School Crossings Project”.

Americans with Disabilities Act (ADA) Information

The City of Renton in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing Joey Harnden at jharnden@rentonwa.gov or by calling collect 425-430-7225.

Title VI Statement

The City of Renton in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement,

disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

Terms and Conditions

The City may, at its sole discretion, cancel this Request for Qualifications (RFQ), issue a new RFQ, reject any or all Statements of Qualifications (SOQs), seek or obtain data from any source that has the potential to improve the understanding and evaluation of the responses to this RFQ, seek and receive clarifications to an SOQ and waive any deficiencies, irregularities or technicalities in considering and evaluating the SOQ's.

This RFQ does not commit the City to enter into a contract. The City assumes no obligations, responsibilities and liabilities, fiscal or otherwise, to reimburse all or part of the costs incurred by the parties responding to this RFQ. All such costs shall be borne solely by each Submitter.

Materials submitted in response to this competitive process shall become the property of the City and will not be returned. All submittals received will remain confidential until the City and the selected Consultant sign any contracts resulting from this advertisement. All submittals are deemed public records as defined in RCW 42.56.



Jason A. Seth, MMC

City Clerk

Published: August 14 & 21, 2020

Daily Journal of Commerce