



INSTRUCTIONS TO BIDDERS

1. Sealed bids for this proposal will be received by the City of Renton **in person** at the office of the Renton City Clerk, Renton City Hall, until the time and date specified in the Call for Bids. **No mailed, Fedex, or UPS delivered bids will be accepted.**

The bids will be publicly opened and read **via Zoom video conference 60 minutes after bid closing**, after which the bids will be considered and the award made as early as practicable. No proposal may be changed or withdrawn after the time set for receiving bids. Proposals shall be submitted on the forms attached hereto.

2. Any omissions, discrepancies or need for interpretation should be brought, in writing, to the attention of the Project Engineer by the close of the business day that is five (5) business days preceding the bid opening. Written addenda to clarify questions that arise may then be issued. If a bidder has any questions regarding the project, the bidder may either:

Submit questions in writing to Renton City Hall Utility Systems, 5th Floor, 1055 S Grady Way, Renton, WA 98057, Attn Ann Fowler, or

Submit questions via e-mail to afowler@rentonwa.gov. The bidder shall include "Renton Airport Private Lift Station Replacement Project" in the subject line.

No oral statements by Owner, Engineer, or other representative of the owner shall, in any way, modify the contract documents, whether made before or after letting the contract.

3. The work to be done is shown in the plans and / or specifications. Quantities are understood to be only approximate. Final payment will be based on actual quantities and at the unit price bid. The City reserves the right to add or to eliminate portions of that work as deemed advantageous to the city
4. Plans, specifications, addenda, and plan holders list for this project are available on-line through Builders Exchange of Washington, Inc., at <http://www/bxwa.com>. Click on "bxwa.com"; "Posted Projects"; "Public Works", "City of Renton", "Projects Bidding". (Note: Bidders are encouraged to "Register as a Bidder," in order to receive automatic email notification of future addenda and to be placed on the "Bidders List." Bidders shall satisfy themselves as to the local conditions by inspection of the site.
5. The bid price for any item must include the performance of all work necessary for completion of that item as described in the specifications.
6. The bid price shall be stated in terms of the units indicated and as to a total amount. In the event of errors, the unit price bid will govern. Illegible figures will invalidate the bid.
7. Basis for Approval

The construction contract will be awarded by the City of Renton to the lowest, responsible, responsive bidder. The bidder shall bid on all bid items of all schedules set forth in the Schedule of Prices to be

considered responsive for award. The total price of all schedules will be used to determine the successful low responsive bidder.

All bids must be self-explanatory. Partial bids will not be accepted. No opportunity will be offered for oral explanation except as the City may request. The City reserves the right to award any or all schedules of the Bid to meet the needs of the City. The intent is to award to only one bidder. The bidder shall, upon request, furnish information to the City as to his financial and practical ability to satisfactorily perform the work. The right is reserved to reject any and/or all bids and to waive informalities if it is deemed advantageous to the City.

8. A certified check or satisfactory bid bond made payable without reservation to the Director of Finance of the City of Renton in an amount not less than 5% of the total amount of the bid shall accompany each bid proposal. Checks will be returned to unsuccessful bidders immediately following the decision as to award of contract. The check of the successful bidder will be returned provided he enters into a contract and furnishes a satisfactory performance bond covering the full amount of the work within ten days after receipt of notice of intention to award contract. Should the successful bidder fail to, or refuse to enter into a contract for the project, the check or bid bond shall be forfeited to the City of Renton as liquidated damage.
9. Payment for this work will be made by check or direct deposit.
10. The contractor shall obtain such construction insurance (e.g. fire and extended coverage, worker's compensation, public liability, and property damage as identified within the Special Provisions, Specification Section 1-07.18 "Public Liability and Property Damage Insurance".
11. Prior to the start of construction, the contractor shall provide the City of Renton with a detailed bar-chart type construction schedule for the project.
12. Before starting work under this contract, the Contractor is required to supply information to the City of Renton on all chemical hazards that the Contractor is bringing into the work place.
13. Payment of retainage shall be done in accordance with Section 1-09.9(1) "Retainage".

14. Trench Excavation Safety Systems

As required by RCW 39.04.180, on public works projects in which trench excavation will exceed a depth of four feet, any contract therefor shall require adequate safety systems for the trench excavation that meets the requirements of the Washington Industrial Safety and Health Act, Chapter 49.17 RCW. These requirements shall be included in the Bid Schedule as a separate item. The costs of trench safety systems shall not be considered as incidental to any other contract item and any attempt to include the trench safety systems as an incidental cost is prohibited.

15. Payment of Prevailing Wages

In accordance with Revised Code of Washington Chapters 39.12 and 49.28 as amended or supplemented herein, there shall be paid to all laborers, workmen or mechanics employed on this contract the prevailing rate of wage for an hour's work in the same trade or occupation in the area of work regardless of any contractual relationship which may exist, or be alleged to exist, between the CONTRACTOR and any laborers, workmen, mechanics or subconsultants.

The most recent issue of the prevailing wage rates is included within these specifications under section

titled "Prevailing Minimum Hourly Wage Rates". The Contractor is Responsible for obtaining updated issues of the prevailing wage rate forms as they become available during the duration of the contract. The wage rates shall be included as part of any subcontracts the Contractor may enter into for work on this project.

16. Pollution Control Requirements

Work under this contract shall meet all local, state and federal requirements for the prevention of environmental pollution and the preservation of public natural resources. The CONTRACTOR shall conduct the work in accordance with all applicable pollution control laws. The CONTRACTOR shall comply with and be liable for all penalties, damages, and violations under Chapter 90.48 RCW, in performance of the work. The CONTRACTOR shall also comply with Article 4 in the Puget Sound Air Pollution Control Agency Regulation III regarding removal and encapsulation of asbestos materials.

17. Standard Specifications

All work under this contract shall be performed in accordance with the following standard specifications except as may be exempted or modified by the City of Renton Supplemental Specifications, Special Provisions other sections of these contract documents. These standard specifications are hereby made a part of this contract and shall control and guide all activities within this project whether referred to directly, paragraph by paragraph, or not.

WSDOT/APWA "2020 Standard Specifications for Road, Bridge and Municipal Construction" and "Division 1 APWA Supplement" hereinafter referred to by the abbreviated title "Standard Specifications."

Any reference to "State," "State of Washington," "Department of Transportation," "WSDOT," or any combination thereof in the WSDOT/APWA standards shall be modified to read "City of Renton," unless specifically referring to a standard specification or test method.

All references to measurement and payment in the WSDOT/APWA standards shall be deleted and the measurement and payment provisions of Section 1-09.14, Measurement and Payment (added herein) shall govern.

18. A geotechnical engineering evaluation report has been completed based on subsurface explorations in the project area and is available for information purposes only. A copy may be obtained on-line through Builders Echange of Washington, Inc., at <http://www.bxwa.com>. Click on "bxwa.com"; "Posted Projects", "Public Works", "City of Renton", "Projects Bidding". The Bidders shall familiarize themselves with the project site and existing subsurface conditions as needed to submit their bid. Upon approval of the City and the acquisition of any required permits, the Bidder may make such subsurface explorations and investigations as they see fit. The Bidder shall be responsible for protection of all existing facilities, utilities and other buried or surface improvements and shall restore the site to the satisfaction of the City.

19. Bidder's Checklist

- ☐ It is the responsibility of each bidder to ascertain if all the documents listed on the attached index are included in their copy of the bid specifications. If documents are missing, it is the sole responsibility of the bidder to contact the City of Renton to obtain the missing documents prior to bid opening time. The forms included in these bid documents must be used, no substitutes will be accepted.

- ☐ As part of your bid, have you submitted all documents marked in the "Contract Document Table of Contents" as "Submit with Bid"?
- ☐ Has the bid bond or certified check been enclosed?
- ☐ Is the amount of the bid guaranty at least 5 percent of the total amount of bid including sales tax?
- ☐ Has the proposal been signed?
- ☐ Have you bid on ALL ITEMS and ALL SCHEDULES?
- ☐ Have you submitted the Subcontractors List (If required)?
- ☐ Have you reviewed the Prevailing Wage Requirements?
- ☐ Have you certified receipt of addenda if any have been issued?
- ☐ Have you submitted the Department of Labor and Industries Certificate of Registration form?